

**Institutional Effectiveness  
Meeting Minutes  
October 1, 2008**

Academic Department Review Rubric – Dr. Luna presented the rubric template to the committee. The committee discussed changes to the document and Dr. Luna will make the necessary changes and bring it back to the committee for further discussion.

Consultants Report – Dr. Luan asked the committee to review the report prior to the next meeting.

**Meeting Adjourned – 4:40 p.m.**