

## Preparing your SSR Application

Please Note: The most up-to-date information on the application process can be found on the USCIS website. *Please note: UNA OIA is able to provide you with general guidance. However, any advice provided to you by our office, as well as the information in this packet, does not constitute legal advice. Additionally, due to the fluid nature of governmental interpretation, the USCIS may change its interpretation of the immigration policies, procedures, regulations, and eligibility requirements for benefits at any time. OIA will do its best to provide you with the most current guidance, but each case is unique and fact-specific. It is advised that you contact an experienced immigration attorney if you have questions regarding your situation. The student bears the ultimate responsibility to submit a complete and accurate application.*

Steps:

1. Download Forms I-



Mail to:

For U.S. Postal Service (USPS) Deliveries:

USCIS  
PO Box 805373  
Chicago, IL 60680

**Send the application in an envelope which is clearly marked on the front of the envelope, bottom right-hand side, with the phrase "SPECIAL STUDENT RELIEF." Failure to include this notation may result in significant processing delays.**

For Express mail and courier deliveries:

USCIS  
Attn: I-765 C03  
131 South Dearborn - 3rd Floor  
Chicago, IL 60603-5517

**Send the application in an envelope which is clearly marked on the front of the envelope, bottom right-hand side, with the phrase "SPECIAL STUDENT RELIEF." Failure to include this notation may result in significant processing delays.**

Now that your application is ready, it is important to get it in the mail as soon as possible. The application must be received by USCIS within 30 days on the date of my recommendation. The clock is ticking!

