



XII. Adjourn

**Faculty Senate Minutes**  
10 February 2022

**Call to order:**

Video Conferencing at 3.30pm with President Watson presiding.

**I. Recognized Proxies and New Senators**

George Makowski for Ansley Quiros  
Ashley Johnson for Jillian Stupiansky

**Members in attendance**

Lori Alford, Alejandra Alvarado-Brizuela, Rae Atencio, Lisa Ann Blankinship, Tabitha Blasingame, Greg Buckley, Cory Cagle, Justin Carter, Chris Cottingham, Frank Diaz, Felicia Harris, Betsy Heckert, Achini Herath, John Hodges, Andrea Hunt, Ann-Marie Irons, Lauren Killen, Lisa Kirch, Christopher Klein, Ian Loepky, Thomas Lukowicz, Jennifer Maddox, Janna Malone, John McGee, Prema Monteiro, Katie Owens-Murphy, Cheryl Price, Jason Price, Chris Purser, Craig, Robertson, Patrick Shremshock, Lindsey Sherrill, Sunhui Sim, Kevin Stoltz, Jessica Stovall, Jason Watson, Laura Williams, Gretchen Windt

**Members not in attendance (without proxy)**

Dan Burton, Lisa Clayton, Litzy Galarza, Jessica Mitchell, Vince Salpietro, Pete Williams

**II. Approval of the Agenda**

Minutes approved as distributed.

**III. Approval of minutes from the 13 January 2022 Meeting**

Minutes approved as distributed.

**IV Remarks from Dr. Ken Kitts, UNA President**

- Rezoning of 4<sup>th</sup> District post 2022 election cycle
- Decrease Omicron variant cases

**V. Remarks from Dr. Ross Alexander, Provost and Executive Vice President for Academic Affairs**

- 12<sup>th</sup> consecutive term for record enrollment
- 11% ahead of Summer 2021 enrollment numbers

**VI. Remarks from Dr. Jason Watson, Faculty Senate President**

- Thank you to faculty who work in Shared Governance

**VII. Reports**

**Standing Committees**

- Faculty Affairs    Senator Owens-Murphy (Chair) provided updates

- UNA Conflict of Interest and Financial Disclosure Policy (SGEC:FS) Policy is current with Dr. Buchanan
- Proposal for handbook change in Tenure and Promotion (FSEC) It was found 1999 Promotion and Tenure (P&T) guidance permitted a suggested weighting of teaching/ scholarly activity/ service in the accompanying cover letter but that P&T committees are not required to follow the suggested weighting. Discussion followed.

Motion: Find out information on how and if departments weight P&T processes. Proposed: Senator Stovall, 2<sup>nd</sup>: Senator Alvarado-Brizuela

- Academic Affairs No report.
- Faculty Attitude Survey No report.
- Faculty Handbook Oversight No report.

### **IX. Unfinished Business**

- None

### **X. New Business**

- Replacement for CASE Undergraduate Curriculum Committee for 2020-2022 term Elected: Dr. Freda V. Coleman-Reed (by majority)
- Non-traditional and Interdisciplinary Curriculum Committee Elected: Dr. Andrea Nate (by majority)
- Faculty Workload Adjustment (SGEC: FS) Faculty Affairs requests that a proposal be drafted to address compensation for collaborative taught courses. The memo will be sent to Shared Governance. Motion: Accepted after discussion.
- Tobacco Free Policy This item will carry over to old business. Senators are asked for thoughts of their constituents.

### **XI. Information Items**

- None

### **XII. Adjourn**

- Motion to adjourn proposed by Senator Carter and seconded by Senator Stovall. Meeting adjourned at 4.31pm.

*DRAFT 02.22.2022 University of North Alabama  
Conflict of Interest and Financial Disclosure Policy*

Prepared for  
The University of North Alabama

By  
The Office of Grants and Sponsored Programs  
<http://www.una.edu/sponsored-programs>

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Dates of Approval  
General Counsel: 02/12/2021  
University Grants Council (review and comment): 02/03/2021  
Council of Academic Deans: 05/10/2021  
Shared Governance Executive Committee:  
Faculty Senate:  
Staff Senate:  
Student Government Association Senate:

**THE UNIVERSITY OF NORTH**

company or receive \$10,000 or more income from the company will disclose that ownership to allow a review of potential conflicts of interest, conflicts of commitment, conflicts regarding employment and/or use of graduate students in the company.

This policy also applies to any faculty, staff, student, fellow, trainee, or other individual who, under the aegis of UNA or pursuant to the review and approval of UNA's Institutional Review Board for the Protection of Human Subjects (IRB), conducts research involving human subjects.

Prior to seeking UNA approvals for submission of any research or sponsored project proposal or application, each investigator, as defined under definitions below, must have submitted to UNA's Office of Sponsored Programs a financial disclosure statement certifying they have no conflict of interest or if they believe they have a conflict of interest listing all Significant Financial Interests of the investigator and the investigator's immediate family, as defined under definitions below. Each such financial disclosure statement must be updated during the course of the award either on an annual basis, or as new reportable Significant Financial Interests are obtained.

The Office of Grants and Sponsored Programs will maintain confidential records, identifiable by investigator, award and/or company, of all financial disclosures and all actions taken with respect to each Significant Financial Interest for at least three years beyond the termination or completion of the award, or until resolution of any action by a granting agency involving the records, whichever is longer. In the case of faculty or staff ownership of a company, all financial disclosures and all actions taken with respect to each Significant Financial Interest will be held for the life of the company.

have been examined and will be conducted in a manner consistent with UNA and public values.

### III. DEFINITIONS

- A. **Deciding Official.** The University official who makes final determinations on managing conflicts of interest. At UNA, the Executive Vice President for Academic Affairs and Provost will be the Deciding Official.
- B. **Financial Conflict of Interest.** A Significant Financial Interest that could directly and significantly affect the design, conduct, or reporting of Sponsored Research.
- C. **Immediate Family.** Immediate family includes the investigator, his/her spouse, and dependent children.
- D. **Investigator.** Investigator means UNA faculty or staff members who are principal investigators or project directors, co-principal investigators, or other persons at the university responsible for the design, conduct, or reporting of research, educational, or service activities funded, or proposed for funding, by an external sponsor.
- E. **Research Compliance Officer (RCO) aka Director, Office of Sponsored Programs.** The RCO will be the first point of contact for investigators on issues relating to conflict of inte

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payments for services (e.g. consulting fees or honoraria), travel expenses (whether paid directly on behalf of the investigator or reimbursed to the investigator), equity interests (e.g. stocks, stock options, or other ownership interests), and intellectual property rights (e.g. patents, copyrights, licensing agreements, and royalties from such rights) of an investigator

## **CONFLICTS OF INTEREST**

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## **VIII. REPORTING**

**A.** For externally funded or sponsored activities, the University must report any financial conflict of interest to the funding source prior to expending any funds, and any financial conflict of interest identified subsequent to the initial report must be reported within 60 days of that identification. Further, the University ag

- An institution finds an investigator non-compliant with the institution's FCOI policy or management plan.

## **XI. ENFORCEMENT**

**A.** UNA anticipates that its investigators will comply fully and in a timely manner with this policy. Instances of deliberate breach, including: (i) fa



George J <[gjmakowski@una.edu](mailto:gjmakowski@una.edu)>

Zayac, Ryan M <[rzayac@una.edu](mailto:rzayac@una.edu)>; Baird, Sara Lynn <[sbaird@una.edu](mailto:sbaird@una.edu)>  
Faculty Workload

Dear Andrea, Yaschica, and George –

We have had a few questions about how we hane ~~B~~air tio

To: Shared Governance Executive Committee  
From: Graduate Students: Cameron Turner, AJ Ikard  
Faculty Member: Dr. Lee Renfroe  
Date: 11/23/21



## 2022-2023

The University of North Alabama is dedicated to providing a healthy, comfortable and educationally productive learning environment for faculty, staff, students and visitors. The University of North Alabama recognizes that smoking any substance presents a public health hazard. As such, it shall be the policy of the University of North Alabama that smoking shall be prohibited on all university owned and operated property both indoors and outdoors.

or heated smoking product and to the use of any such other electronic or other device that is used as an alternative to traditional tobacco products and that produces a smoke or vapor

(cigarettes, bidis, kreteks, e-cigarettes, etc.) and all smoke-producing products (cigars, pipes, -owne

limited to: all outdoor common and educational areas; all university buildings; university-owned/operated housing facilities; campus sidewalks; recreational areas; outdoor stadiums; and university-owned and leased vehicles (regardless of location);



not limited to: all outdoor common and educational areas; all university buildings; university-owned/operated housing facilities; campus sidewalks; recreational areas; outdoor stadiums; and university-owned and leased vehicles (regardless of location). Littering campus with the remains of smoking pressincW\*ni6-3( a)lso(s; )3(p)rohressibit( v)8ed

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College of  
ARTS, SCIENCES, *and* ENGINEERING

**MEMORANDUM**

To: Shared Governance Executive Committee

From: Dr. Ryan Zayac, Chair, SACSCOC Reaffirmation Section 6 Subcommittee

Re: Proposal for Faculty Handbook Policy Revision

Date: February 25, 2022

reaffirmation, the Section 6 (FacultyW\*nBTmpa1 301.51 463.51 7

## Appendix 2.A Policies Concerning Adjunct Faculty

The University recognizes the benefit both to the University and to students of instruction by

Memorandum

TO: Dr. Jason Watson  
President, Faculty Senate

FR: Mr. John McGee  
Senator, Educational Technology Services

RE: Simple Syllabus Public-Facing Syllabus Repository Website

Date: 3/03/2022

The university will fully adopt Simple Syllabu

Resolution In Support Of Simple Syllabus Public