

## **FACULTY SENATE MINUTES**

### **April 14, 2005**

The Faculty Senate of the University of North Alabama met April 14, 2004 in the Faculty/Staff Commons of the University Center at 3:30 p.m.

President Blose called the meeting to order and recognized the following proxies:  
Dr. Doug Barrett for Senator VanRensselaer from Economics & Finance,  
Ms. Peggy Hoekenga for Senator Wallace from Kilby, and  
Ms. Lynn Aquadro for Senator Brown from Nursing.

The following senators were present: Adams, Adler, Atkinson, Bates, Blose, Brewton, Bruce, Cai, Crisler, Davidson, Fennell, Flowers, Foote, Ford, Gaston, R. Gaunder, Hallock, Leonard, Loew, Makowski, Martin, McDaniel, Myhan, Parris, Robinson, Rock, Roden, Takeuchi, Thorne, Tunell, Turner, Ward, and Webb.

The following senators were absent without proxy: Holley, Richardson, and Wilson.

Dr. Barrett moved the adoption of the agenda. Senator Gaston seconded. The motion passed unanimously.

President Cale shared the following:

1. The University is bringing in Jennifer Swain from Birmingham to present a workshop related to the issue of accommodations as directed by ADA. He has created a list of faculty, staff and administrators who will attend the April 27 workshop in order to help understand and implement changes in our current ADA policy.
2. He also reported that he had the first marketing strategy meeting, looking





language to be added to address this question. Another issue of concern was the number of years of experience required to be considered for promotion. Another senator reported that a department chair expressed the desire not to be required to give feedback. Senator Lowe moved the approval of the changes recommended by the Faculty Affairs Committee. Senator Thorne seconded. The motion passed with a vote of 24-0-3. Senator Brewton moved to refer the issue on page 25 of the February 24, 2005 minutes concerning years and degree criteria for rank to the Faculty Affairs. Senator Davidson seconded. The motion passed unanimously.

- E. Senator Rock moved the consideration of the Office Hours Policy. Dr. Barrett seconded. The motion to consider passed unanimously. Questions were raised concerning the requirement of ten hours relative to the table found on pages 16 and 17 in the February 24, 2005 minutes. Senator R. Gaunder moved to call the question. Senator Makowski seconded. The motion to call the question passed unanimously. The motion to approve the recommendation from the Faculty Affairs Committee passed with a vote of 19-8-0.

#### **NEW BUSINESS:**

Senator Gaston moved the consideration of the resolution concerning the Attendance Policy. (See Attachment C) Senator Bates seconded. The motion to consider passed unanimously. Senator Roden moved to refer the issue to the Academic Affairs Committee in order that the Attendance Policy may be studied relative to issues including the withdrawal policy, administrative withdrawal (See Attachment D), military benefits, federal grants and other financial aid. Senator Robinson seconded. The motion passed unanimously.

Senator Thorne moved the meeting be adjourned. Senator Roden seconded. The motion passed unanimously.

### **ATTACHMENT A**

Academic Affairs Committee Meeting Minutes  
March 10 and 24, 2005  
Rayburn Wing Rm. 305  
2:00 pm (March 10) 1:00 pm (March 24)

The Academic Affairs Committee of the Academic Senate met on March 10, 2005, at 2:00 in Rayburn Wing Room 305. Committee members present were: Bob Armstrong, Cynthia Burkhead, Cathy Malone, Janice Nicholson, and Claudia Vance. Drs. Tony Blose, Roosevelt Newson, and Bob Young also attended the meeting. The purpose of the meeting was to discuss the Readmission Policy and the Final Examination Schedule. The meeting was called to order by Janice Nicholson, chair of the committee. The following information concerning the Readmissions Policy was discussed:

Attention was called to the information packet that had previously been distributed which included information regarding the present Readmission Policy, procedures used by the Readmission Committee, information regarding the purpose of the Readmissions Committee, and the Readmissions Policy prior to the present policy which was implemented in 1994-95, and the final exam schedule.

Dr. Newson shared information regarding academic suspension policies from other institutions and he also mentioned specific situations regarding our policy that stated *subsequent academic dismissal of a student will result in a student's ineligibility to enroll for a period of five calendar years.* (P.49, The University of North Alabama Undergraduate Catalog, 2005/2006)

Information regarding how readmissions decisions are made, procedures include the five year rule, and other matters that the committee considers. Based on the information presented by Drs. Newson and Young, the Committee continued to discuss and review ways that the policy could be modified.

Readmissions Policy to eliminate the part of the policy that includes the statement that subsequent academic dismissal of a student will result in a





WHEREAS the mandatory class attendance policy has outlived its usefulness in modern times,

NOW THEREFORE BE IT RESOLVED BY THE FACULTY SENATE OF THE UNIVERSITY OF NORTH ALABAMA THAT

THERE WILL NO LONGER BE A UNIVERSITY-WIDE MANDATORY CLASS ATTENDANCE REQUIREMENT AT THE UNIVERSITY OF NORTH ALABAMA. FURTHERMORE, EACH INDIVIDUAL FACULTY MEMBER, WITH CONSULTATION WITH HIS OR HER RESPECTIVE DEPARTMENT CHAIR, SHALL BE ALLOWED TO SET THE ATTENDANCE POLICIES FOR THE COURSES THAT HE OR SHE TEACHES. THE CATALOG SHALL STATE THAT STUDENTS ARE EXPECTED TO ATTEND CLASS AND ALL SCHEDULED CLASS ACTIVITIES.

#### **ATTACHMENT D**

##### **Faculty Senate Resolution ±Administrative Withdrawal**

WHEREAS there has been a problem with some students remaining enrolled in courses although they have stopped attending within the first week or two of classes

NOW THEREFORE BE IT RESOLVED BY THE FACULTY SENATE OF THE UNIVERSITY OF NORTH ALABAMA THAT

A FACULTY MEMBER MAY INITIATE A PROCEDURE OF ADMINISTRATIVE WITHDRAWAL FOR ANY STUDENT THAT MISSES MORE THAN TWO CONSECUTIVE WEEKS OF A COURSE. THE FACULTY MEMBER WILL REPORT THESE STUDENTS TO THE RESPECTIVE COLLEGE DEAN WHO WILL MAKE THE FINAL DECISION AS TO WHETHER THE STUDENT WILL BE ADMINISTRATIVELY WITHDRAWN FROM THE COURSE.